

**U.S. DEPARTMENT OF ENERGY  
AND NATIONAL NUCLEAR SECURITY ADMINISTRATION (NNSA)**

**Mike Mansfield Fellowship Program**

Administered by the Maureen and Mike Mansfield Foundation

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| <b>Objective:</b>                    | This announcement is to solicit candidates to apply for the Mansfield Fellowship Program. Congress created the Mansfield Fellowships in 1994 in order to build a corps of U.S. Federal Government employees with proficiency in the Japanese language and experience working inside the government of Japan. Through the Fellowships, the Fellows develop networks of contacts in Japan and an understanding of the political, economic and strategic dimensions of the U.S.-Japan relationship that can strengthen their agencies' Japan-related policies and programs and help the United States manage its relationship with Japan more effectively.  |
| <b>Eligibility:</b>                  | To be eligible for participation in the Mansfield Fellowships, applicants must be U.S. citizens and current federal government employees with at least two consecutive years of service immediately preceding the application deadline.  |
| <b>Program Overview:</b>             | The two-year Mansfield Fellowship Program enables U.S. federal government employees to develop an in-depth understanding of Japan, learn how its government works, and establish relationships with their counterparts in the government of Japan as well as in the business, professional and academic communities. The Fellows spend a year working full-time in Japanese government offices, preceded by a year of full-time rigorous language and area studies training in the United States. After the year in Japan, the Fellows are required to serve at least two additional years in the federal government where it is anticipated they will continue to work on projects involving Japan-related issues.  |
| <b>Cost:</b>                         | Fellows who are detailees from executive branch agencies will continue to receive their salaries and benefits from the sponsoring agencies, as well as cost of living support. A maximum of three applicants may be selected each year as non-detailees whose salaries and cost of living are funded through Fellowship program funds.   |
| <b>Program Cycle:</b>                | Two years, beginning September 2010  |
| <b>Program Information Sessions:</b> | <p><b>2010-2011 Fellowship Program Information Sessions</b></p> <p>Beginning in fall 2009, prospective applicants and agency representatives are invited to attend a brown bag lunch information session at the Mansfield Foundation, 1401 New York Avenue, NW, Suite 740, Washington, D.C. 20005-2102. The nearest Metro stations are McPherson Square and Metro Center. All sessions are from noon to 1:00 pm. (Eastern Time). Conference call facility is available for participants who are outside the Washington, D.C. metro area. For more information, please contact Ms. Sara Seavey, Program Assistant, Mansfield Fellowship Program at (202) 347-1994 or <a href="mailto:sseavey@mansfieldfdn.org">sseavey@mansfieldfdn.org</a></p> <p><b>Schedule</b></p> <p>October 7, 2009<br/> October 21, 2009<br/> November 4, 2009<br/> November 18, 2009<br/> December 2, 2009<br/> December 16, 2009<br/> January 13, 2010<br/> January 27, 2010<br/> February 10, 2010<br/> February 24, 2010<br/> March 10, 2010</p> |
| <b>Continued Service Agreement:</b>  | Successful applicants must sign a Continued Service Agreement in order to participate in this program. The form is available on the ETS web at <a href="http://humancapital.doe.gov/resources/Continued_Service_Agreement_Form.pdf">http://humancapital.doe.gov/resources/Continued_Service_Agreement_Form.pdf</a> ,   |

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|                                | and should be included with the nomination package. Following the year in Japan, the Fellows return to U.S. federal government service for a minimum of two years.  |
| <b>Nomination Procedure:</b>   | <p><b>Step 1:</b> Applicants should immediately contact Johnny McChriston or Jessica Dishta below if they wish to apply.</p> <p><b>Step 2:</b> Each package must be coordinated through his or her training liaison/coordinator. Applicants who have received their agency's approval must complete an application package downloadable at <a href="http://www.mansfieldfdn.org/fellow/manappli.htm">http://www.mansfieldfdn.org/fellow/manappli.htm</a> consisting of the following documents:</p> <ul style="list-style-type: none"> <li>• Agency Authorization</li> <li>• Personal References</li> <li>• Financial Information</li> <li>• Personal Statement</li> <li>• Lifestyle Adjustments</li> </ul> <p><b>Step 3:</b> Submit the above listed nomination materials and the continued service agreement to Johnny McChriston, Human Resources Team Lead, via e-mail: <a href="mailto:Johnny.McChriston@hq.doe.gov">Johnny.McChriston@hq.doe.gov</a> or fax: (505) 245-2113, or <a href="mailto:Jessica.Dishta@hq.doe.gov">Jessica.Dishta@hq.doe.gov</a>, or 505-245-2116.</p> <p><b>Step 4:</b> Complete the <a href="#">online application</a> requirement.</p> <p><b>Step 5:</b> If accepted into the program, complete a training request. For those organizations currently using the Corporate Human Resource Information System (CHRIS) training workflow, please use workflow to submit your request for training enrollment in <b>Course #001567, Session #0004</b>.</p> <p>For those organizations not currently using the training workflow process, please follow your existing interoffice registration process.</p> |
| <b>Nomination Due Date:</b>    | <p><b>DOE Applicants:</b> April 1, 2010</p> <p><b>NNSA Employees:</b> This program is not corporately sponsored/funded for FY10.</p>  |
| <b>Points of Contact:</b>      | <p><b>DOE POC:</b> Johnny McChriston, Human Resources Team Lead, Office of Learning and Workforce Development, Enterprise Training Services, at (505) 245-2134 or <a href="mailto:Johnny.mcchriston@hq.doe.gov">Johnny.mcchriston@hq.doe.gov</a> or <a href="mailto:Jessica.Dishta@hq.doe.gov">Jessica.Dishta@hq.doe.gov</a>, or 505-245-2116.</p> <p><b>NNSA POC:</b> Patricia Patt, Career Development Specialist, NNSA Service Center, OHCMS, Learning &amp; Career Development Center, (505) 845-4489 or <a href="mailto:ppatt@doeal.gov">ppatt@doeal.gov</a>.</p>  |
| <b>Additional Information:</b> | More detailed information on the program is available on the Mike Mansfield Fellowship Program website <a href="http://www.mansfieldfdn.org/fellow/fellow.htm">http://www.mansfieldfdn.org/fellow/fellow.htm</a> .  |